



FOUR SEASONS HOTEL
Shanghai

Address: 500 Weihai Road, 200041 Shanghai, China
TEL: 86 (21) 6256-8888 FAX: 86 (21) 6256-5678

Shipping China 2007 – April 25-27, 2007

Please complete this Reservation Form and send it to the Reservation Department Direct Fax No: 86-21-6287-1075 or Email: reservations.shg@fourseasons.com

Guest Name (Mr./Ms./Mrs) _____

Circle one Last Name First Name

Company _____

Title _____ Telephone _____ Country code/area code/number _____

Email _____ Fax _____ Country code/area code/number _____

ARRIVAL DATE _____ DEPARTURE DATE _____

ROOM TYPE Conference Rate (per room per night)

- Run of House Room (Superior/Deluxe) RMB 1900 (approximately US\$240)/night
- Premier Room RMB 2500 (approximately US\$315)/night
- Four Seasons Executive Suite RMB 3000 (approximately US\$380)/night

Smoking / Non-smoking

- The above room rates are based on single or double occupancy and are subject to service charge, currently 15%.
- Breakfast is not included in the room rate.
- Hotel check-in: 15:00/ Check-out: 12:00 Noon

Special Request _____

FLIGHT/TRANSFER

ARRIVAL FLIGHT INFO/TIME _____ DEPARTURE FLIGHT INFO/TIME _____

Please tick car type and encircle appropriate Airport.

- Mercedes Benz E200: RMB 450 for Hong Qiao Airport & RMB 650 for Pudong Airport
- Mercedes Benz S 320: RMB 650 for Hong Qiao Airport & RMB 1000 for Pudong Airport

Rate per car is 1 way. Max 2 persons per car (with luggage). Airport transfer may only be confirmed with flight details.

GUARANTEE & CANCELLATION

- For booking to be considered confirmed, full stay should be guaranteed. Please fill in the Credit Card information required.
- Cancellation charges:
 - 14 days – 7 days prior to arrival – one night charge at group rate.
 - Less than 7 days prior to arrival - full stay charge for cancellation, no-show, short-stay.

VISA Master Card American Express Diners Club JCB

Credit Card Number _____ Expiry Date _____

Signature _____ Date _____

HOTEL USE ONLY

Confirmed Cfmn No. _____ Not Confirmed

Acknowledged by _____ Date Confirmed _____